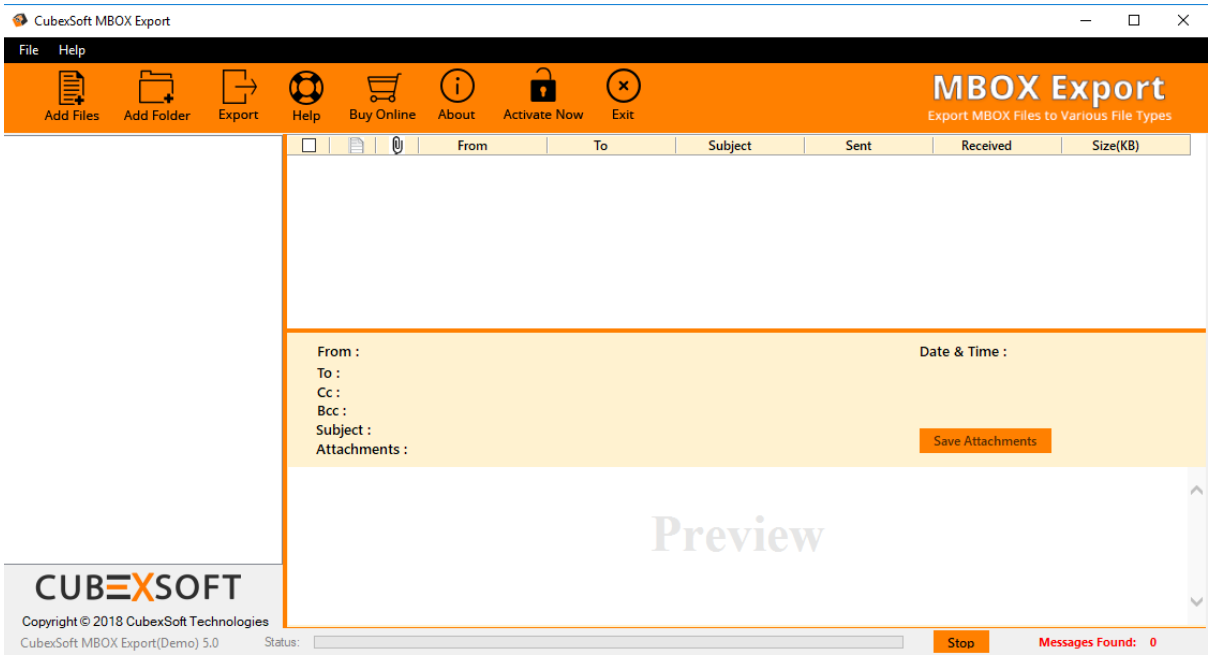
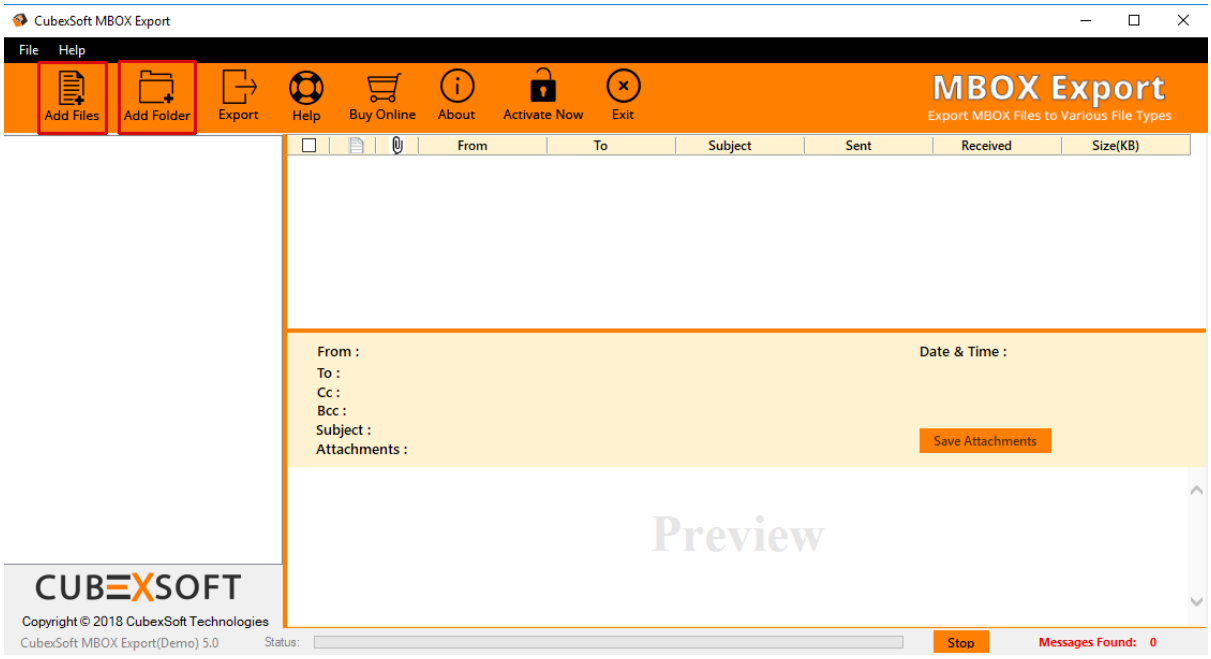
Get User Manual of MBOX Export Tool to Know How to Export MBOX Files

Before following the whole procedure of MBOX mailbox conversion, firstly download MBOX Export Tool and Launch accurately on your computer desktop.

Step 1. After downloading & installing the MBOX Export Tool, the screenshot will be shown as –

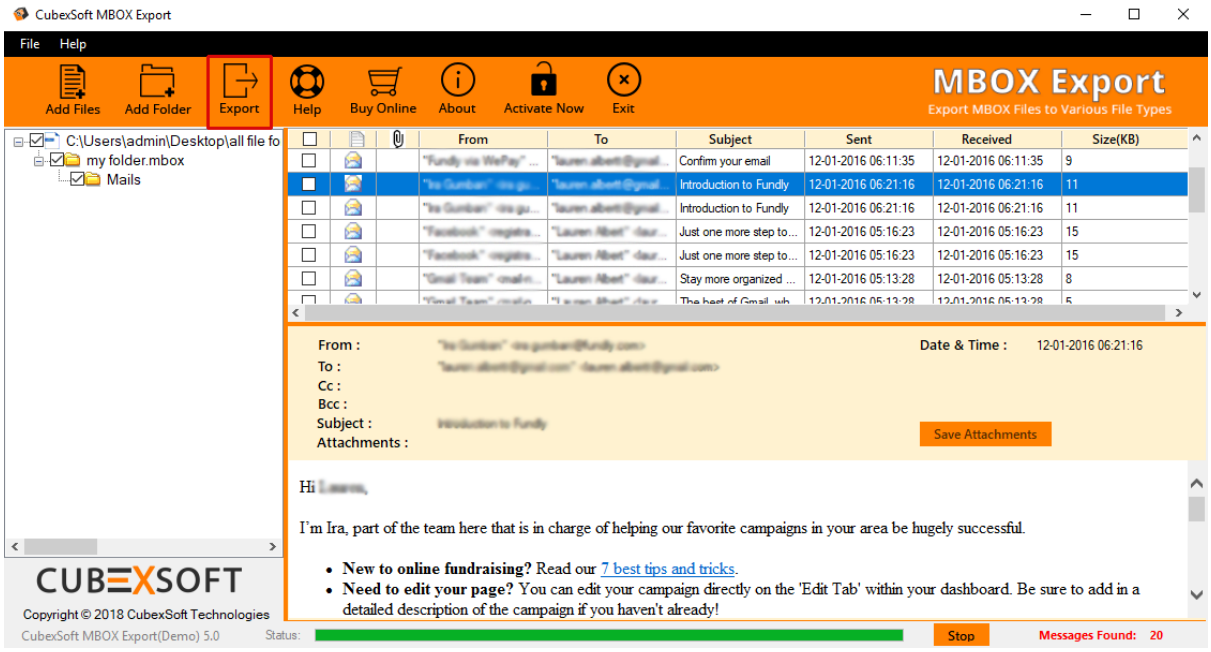


Step 2. Now you get two options: “Add file” and “Add folder” to browse your MBOX files or folder from your saving location.



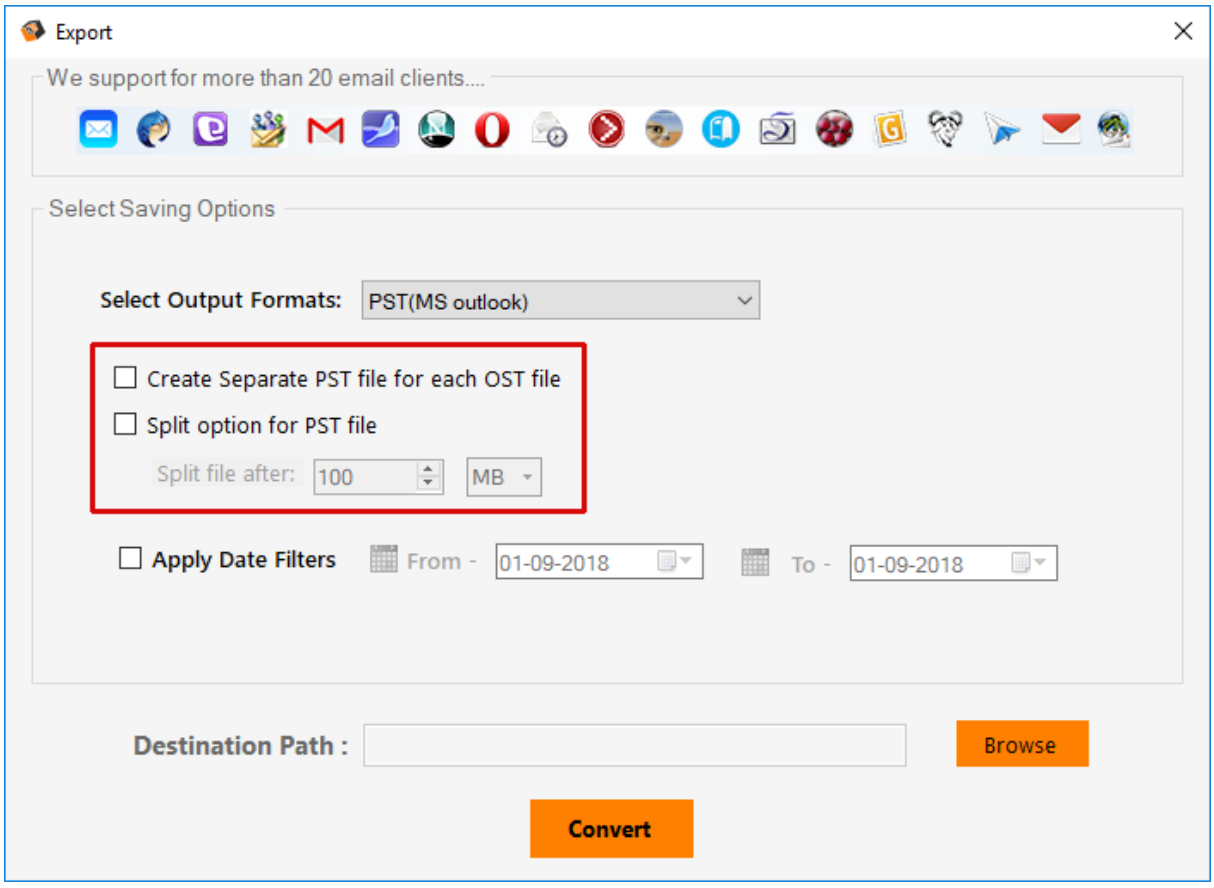
Note – If you want to delete any selected file, then tick on that file and click on “Delete” button.

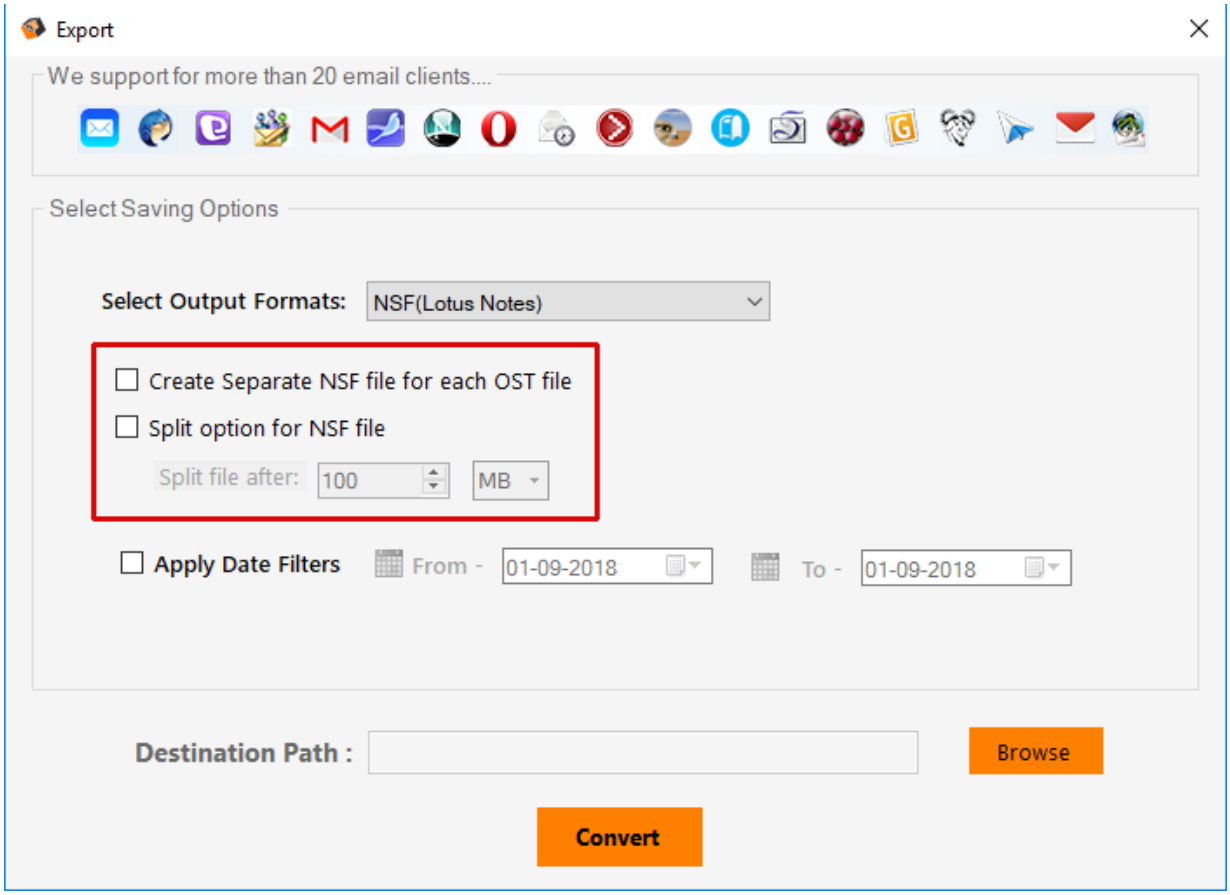
Steps 3. Now select or deselect MBOX files accordingly. Select MBOX files which you need to export into different file formats and make use of Preview feature to read MBOX emails. Click on Export button to continue.



For PST & NSF Format –

After choosing PST and NSF as a saving file format, the software will appear two sub-options i.e. Create Separate File which will create output file for each MBOX file and Split File that split output files in MB and GB.



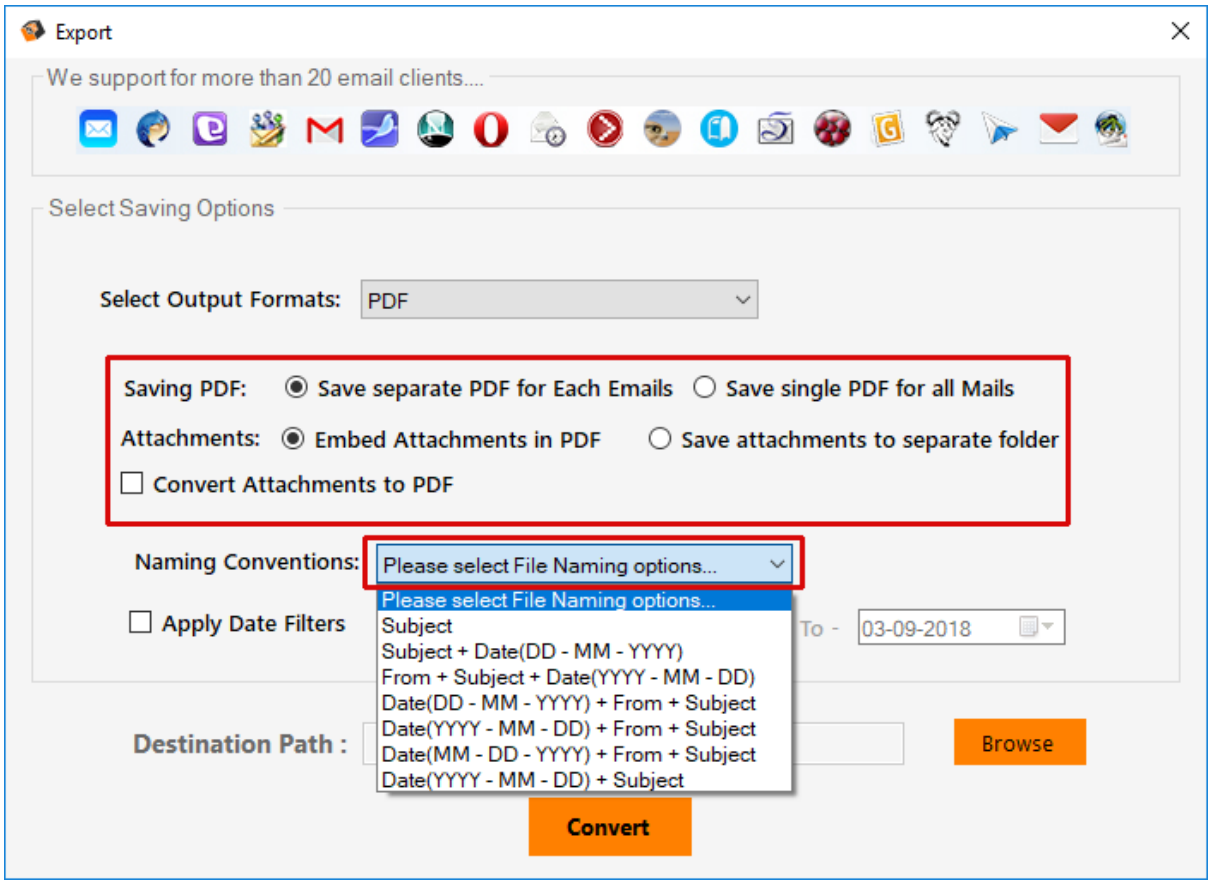


Note: Lotus Notes must be properly configured on your machine before using the software.

For PDF Format –

If you choose PDF format for conversion of MBOX files and click on start button, then open a new window with following multiple options:

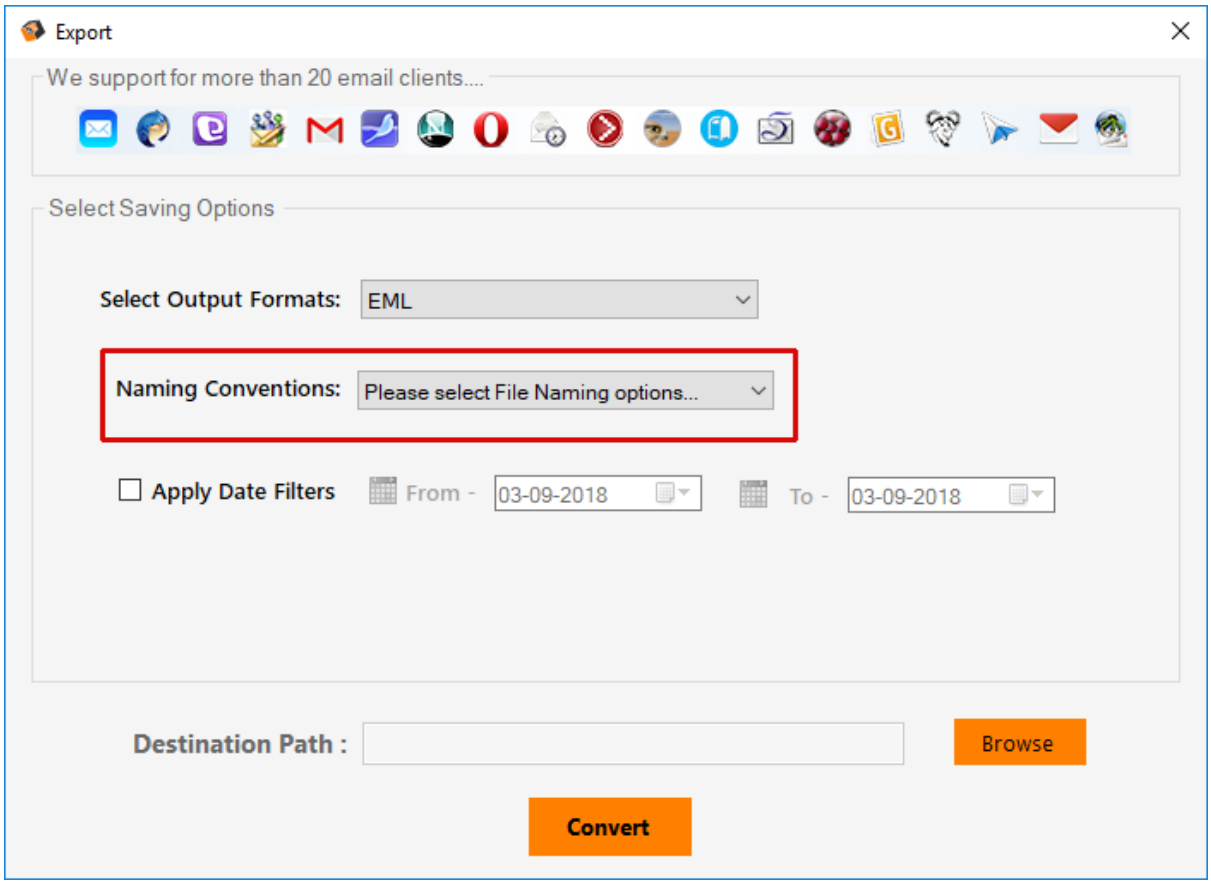
- **Saving PDF –** This option allows you to save separate PDF files for each MBOX email or save single PDF file for all MBOX emails.
- **Attachments –** In this option, the software provides two options to save Attachments in PDF 1. Embedded Attachments in PDF file and 2. Save Attachments in separated folder.
- **File Naming Options –** Select any one option to save MBOX files, which is suitable to fulfil your requirement


Export
We support for more than 20 email clients....
Select Saving Options
Select Output Formats:
PDF
Saving PDF:
Save separate PDF for Each Emails
Save single PDF for all Mails
Attachments:
Embed Attachments in PDF
Save attachments to separate folder
Convert Attachments to PDF
Naming Conventions:
Please select File Naming options...
Please select File Naming options...
Subject
Subject + Date(DD - MM - YYYY)
From + Subject + Date(YYYY - MM - DD)
Date(DD - MM - YYYY) + From + Subject
Date(YYYY - MM - DD) + From + Subject
Date(MM - DD - YYYY) + From + Subject
Date(YYYY - MM - DD) + Subject
Apply Date Filters
To -
03-09-2018
Destination Path :
Browse
Convert

For EML, EMLX, MSG, DOC, MHT, HTML, XPS, RTF & Zimbra Format –

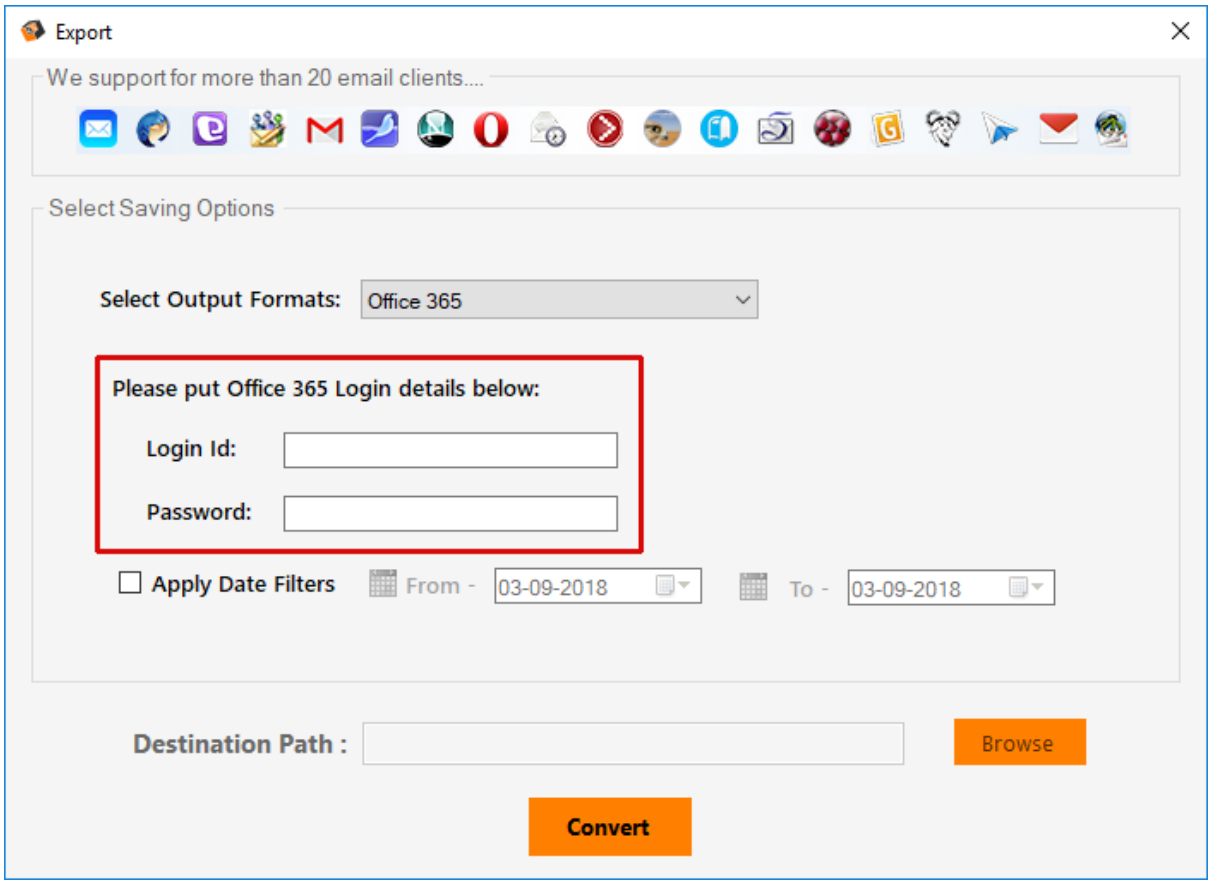
After clicking on Start button for MBOX to MSG, EML, EMLX, DOC, HTML, MHT, RTF, XPS & Zimbra conversion, and then a new Window will automatically open, that gives two options to save MBOX files:

- **File Naming Options –** Multiple file naming options are available in this option, so you can choose any one option, then click on OK button.

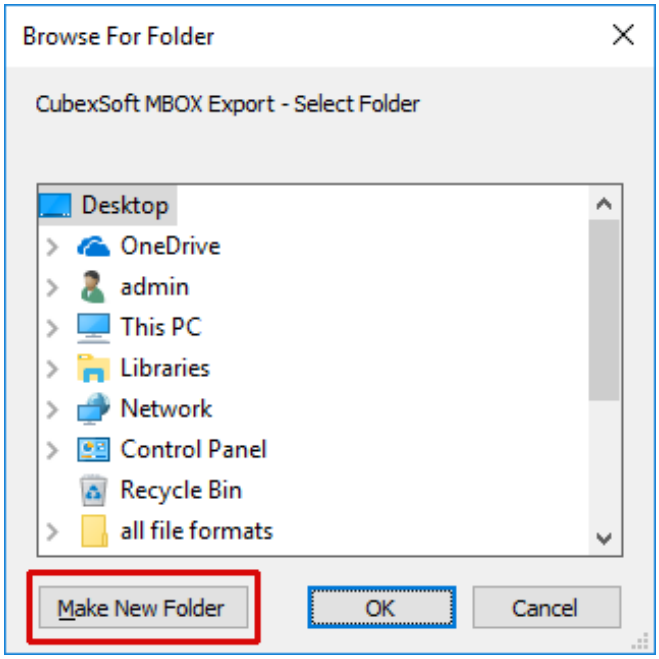


For Office 365 File Format –

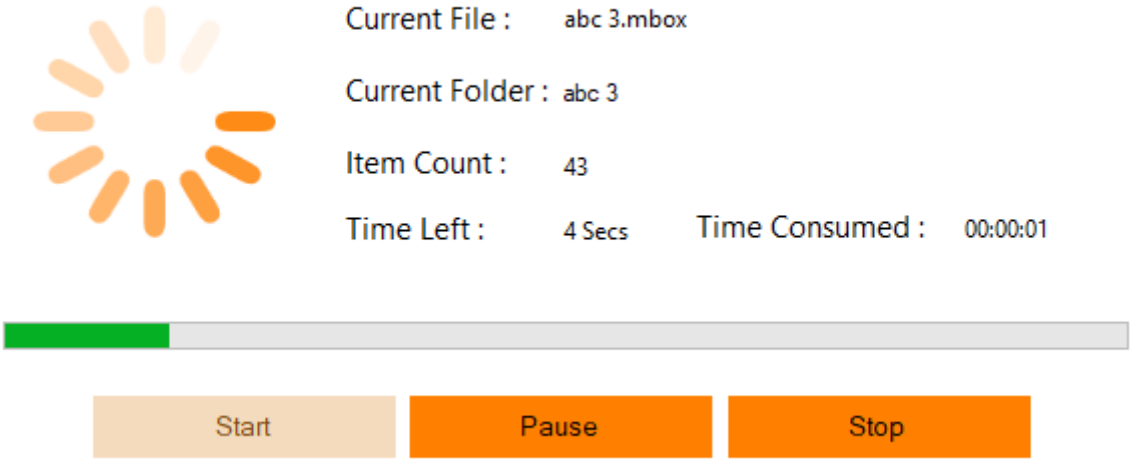
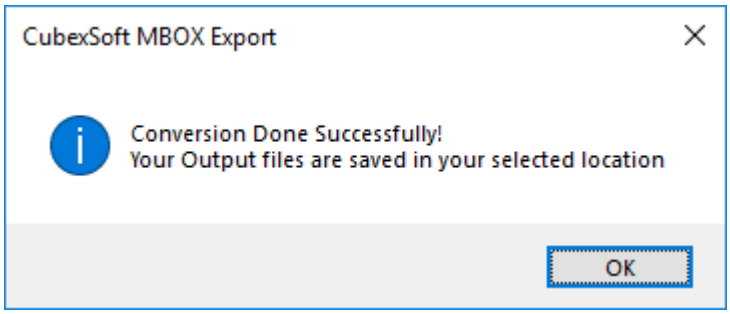
If you select Office 365 option as output to export MBOX files, then make sure to have credentials of Office 365 in hand. The tool will ask to fill or enter the login credentials and file naming options and then automatically convert and send all the output converted file in Office 365 cloud database.



After choosing the desired options, click on Browse button and choose saving location where you want to save converted files. You can choose the existing folder or create a new folder to save the output files.



After that click on Convert button to start the process and then the software will show conversion progress status during the process.



Then the Software will complete the conversion process within few minutes and after completion, a message Window will appear showing Successful conversion.