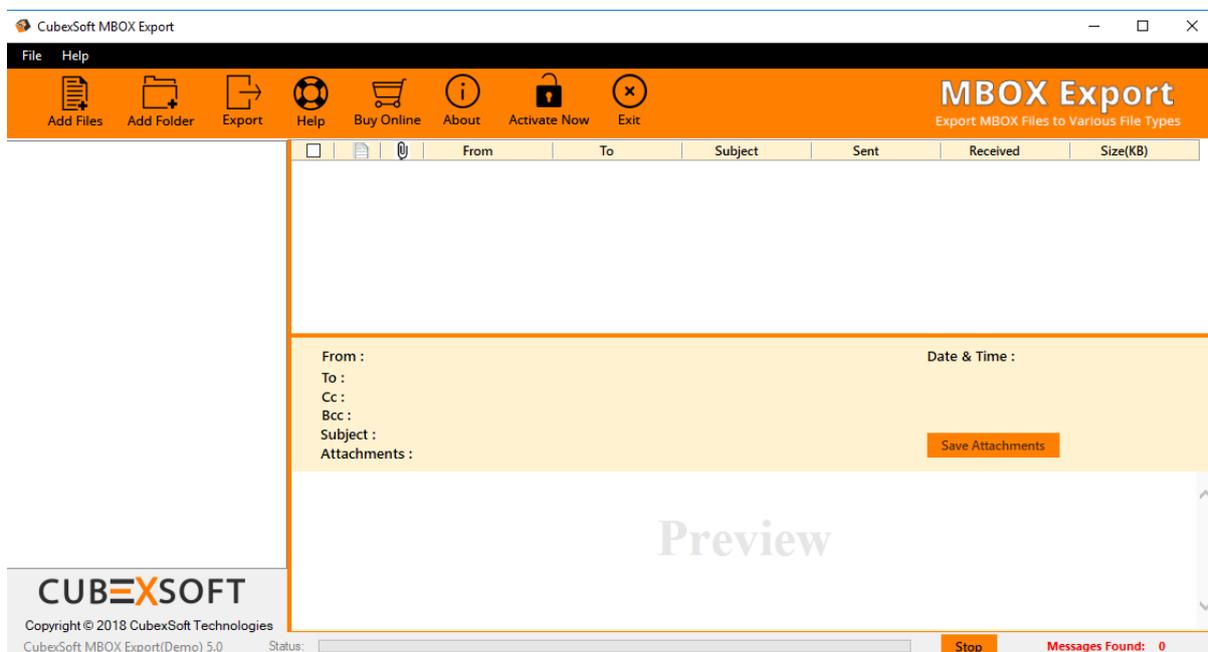


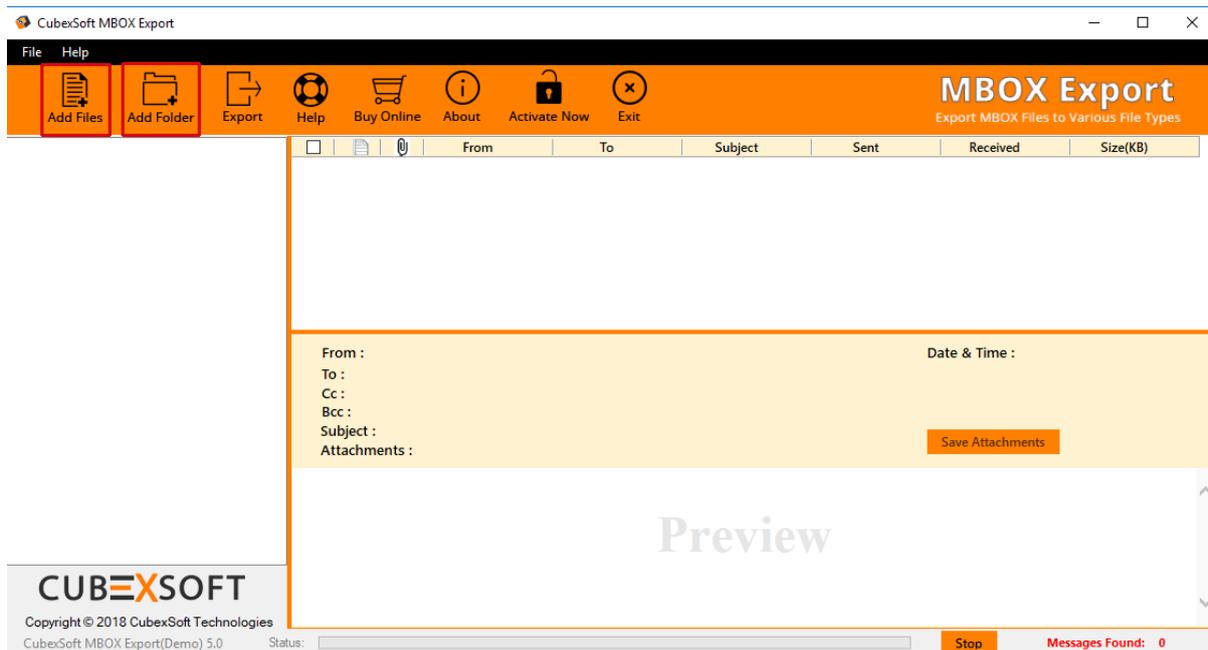
Get User Manual of MBOX Export Tool to Know How to Export MBOX Files

Before following the whole procedure of MBOX mailbox conversion, firstly download MBOX Export Tool and Launch accurately on your computer desktop.

Step 1. After downloading & installing the MBOX Export Tool, the screenshot will be shown as –

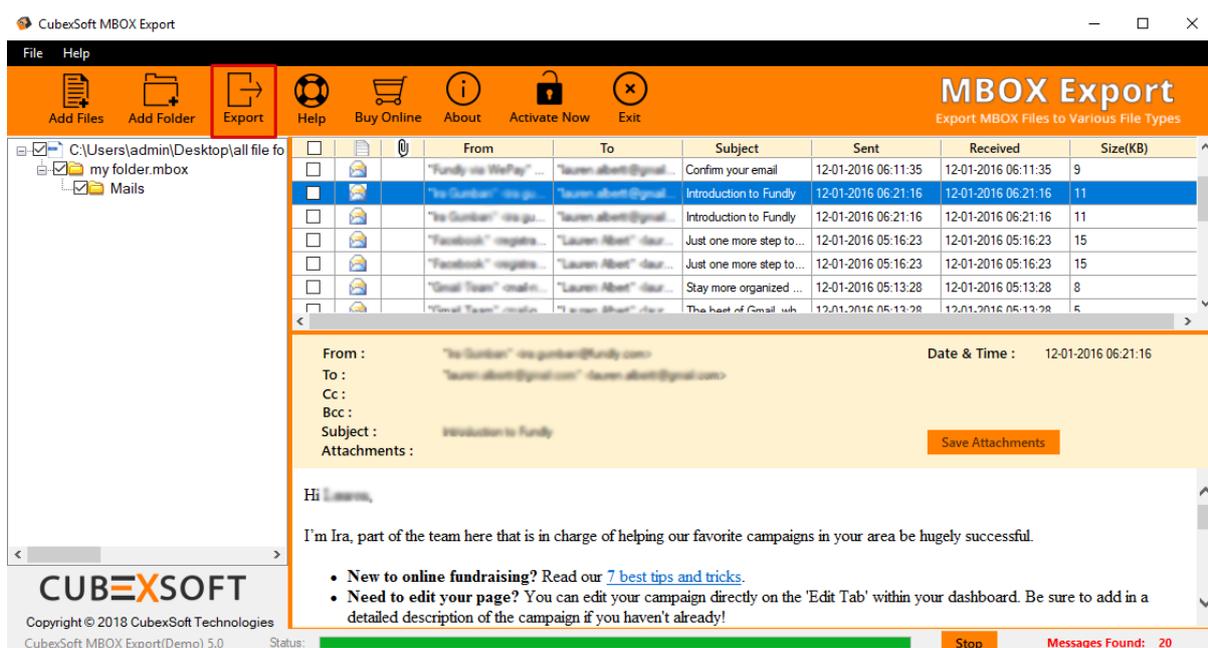


Step 2. Now you get two options: “Add file” and “Add folder” to browse your MBOX files or folder from your saving location.



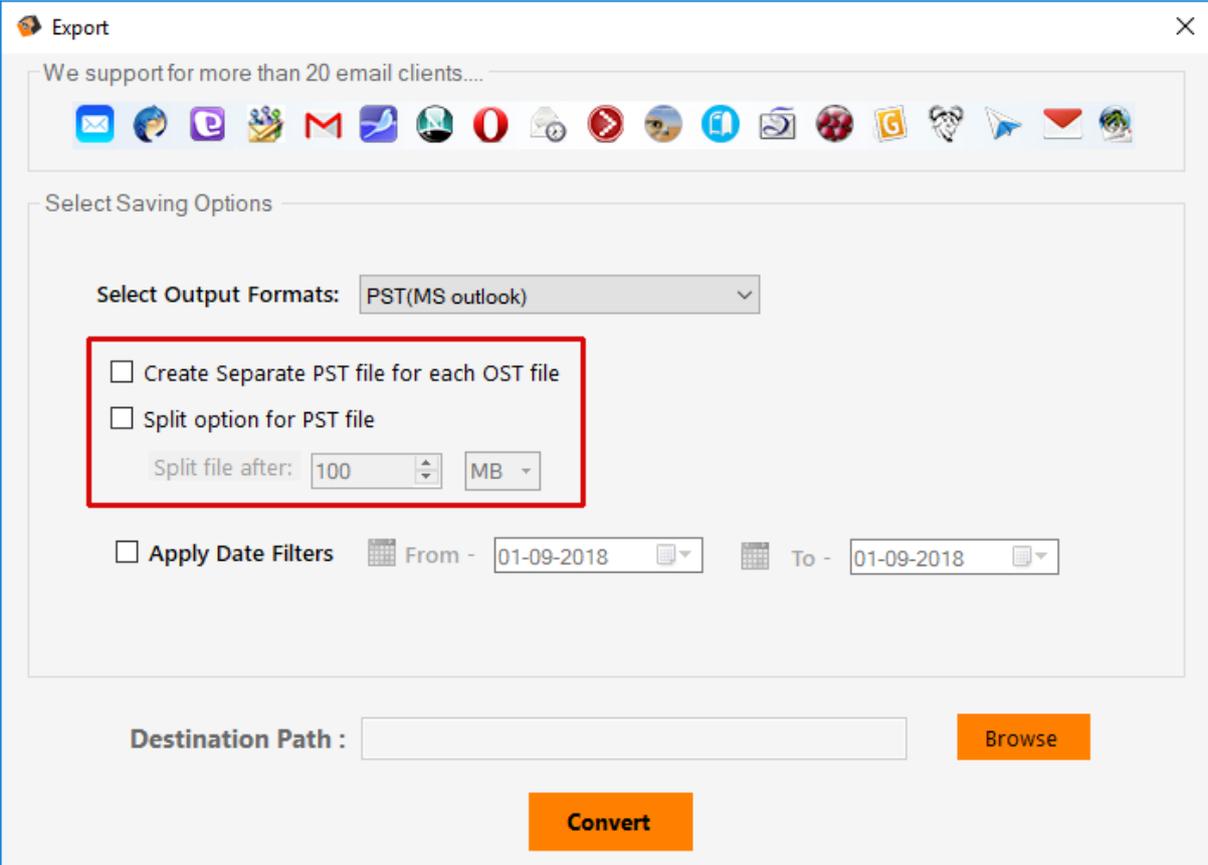
Note – If you want to delete any selected file, then tick on that file and click on “Delete” button.

Steps 3. Now select or deselect MBOX files accordingly. Select MBOX files which you need to export into different file formats and make use of Preview feature to read MBOX emails. Click on Export button to continue.

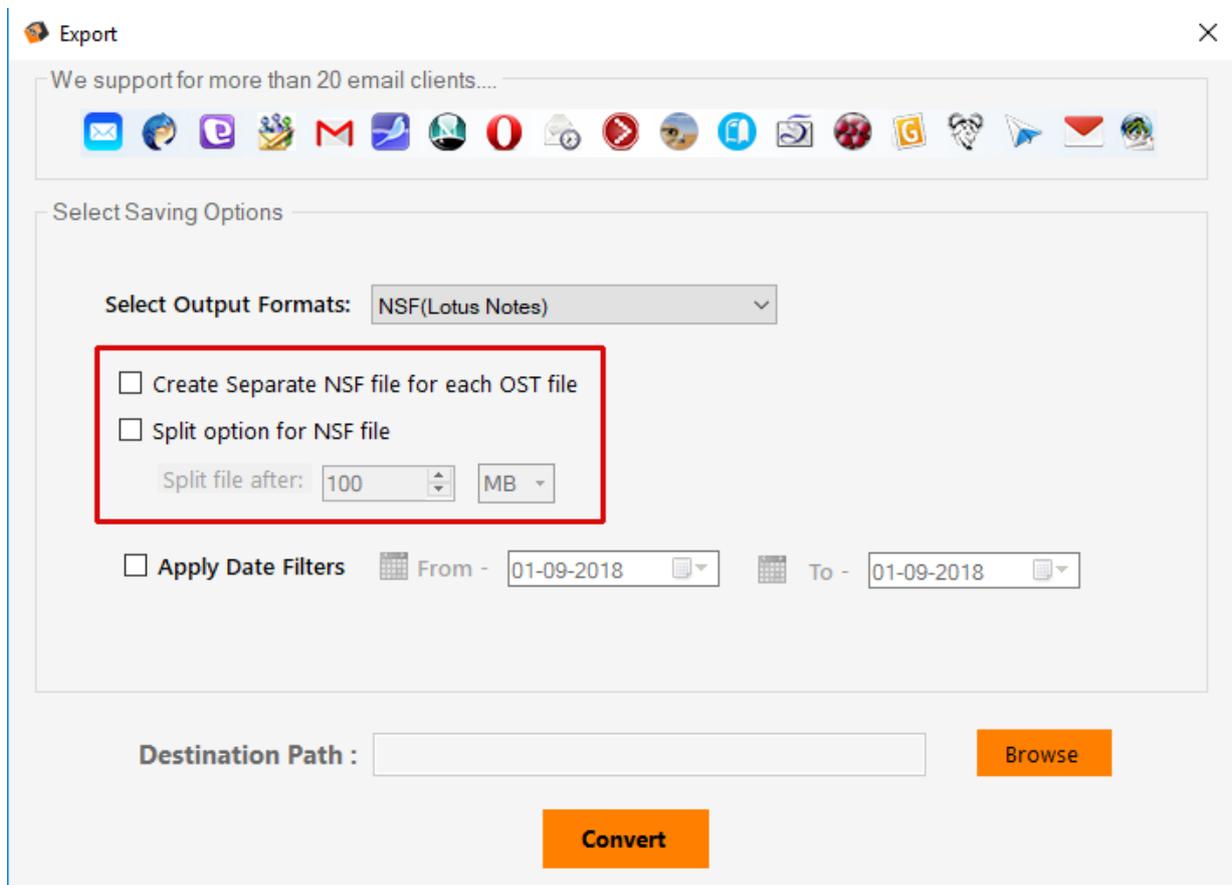


For PST & NSF Format –

After choosing PST and NSF as a saving file format, the software will appear two sub-options i.e. Create Separate File which will create output file for each MBOX file and Split File that split output files in MB and GB.



The screenshot shows the 'Export' window of the MBOX Export Tool. The window title is 'Export' and it has a close button (X) in the top right corner. Below the title bar, there is a banner that says 'We support for more than 20 email clients...' followed by a row of 20 small icons representing various email clients. Below this banner is a section titled 'Select Saving Options'. In this section, there is a dropdown menu for 'Select Output Formats' currently set to 'PST(MS outlook)'. Below the dropdown, there are two checkboxes: 'Create Separate PST file for each OST file' and 'Split option for PST file'. The 'Split option for PST file' checkbox is checked, and below it, there is a 'Split file after:' field with a value of '100' and a unit dropdown set to 'MB'. Below these options, there is an 'Apply Date Filters' checkbox, which is unchecked. To its right, there are two date pickers: 'From - 01-09-2018' and 'To - 01-09-2018'. At the bottom of the window, there is a 'Destination Path' field, a 'Browse' button, and a large orange 'Convert' button.

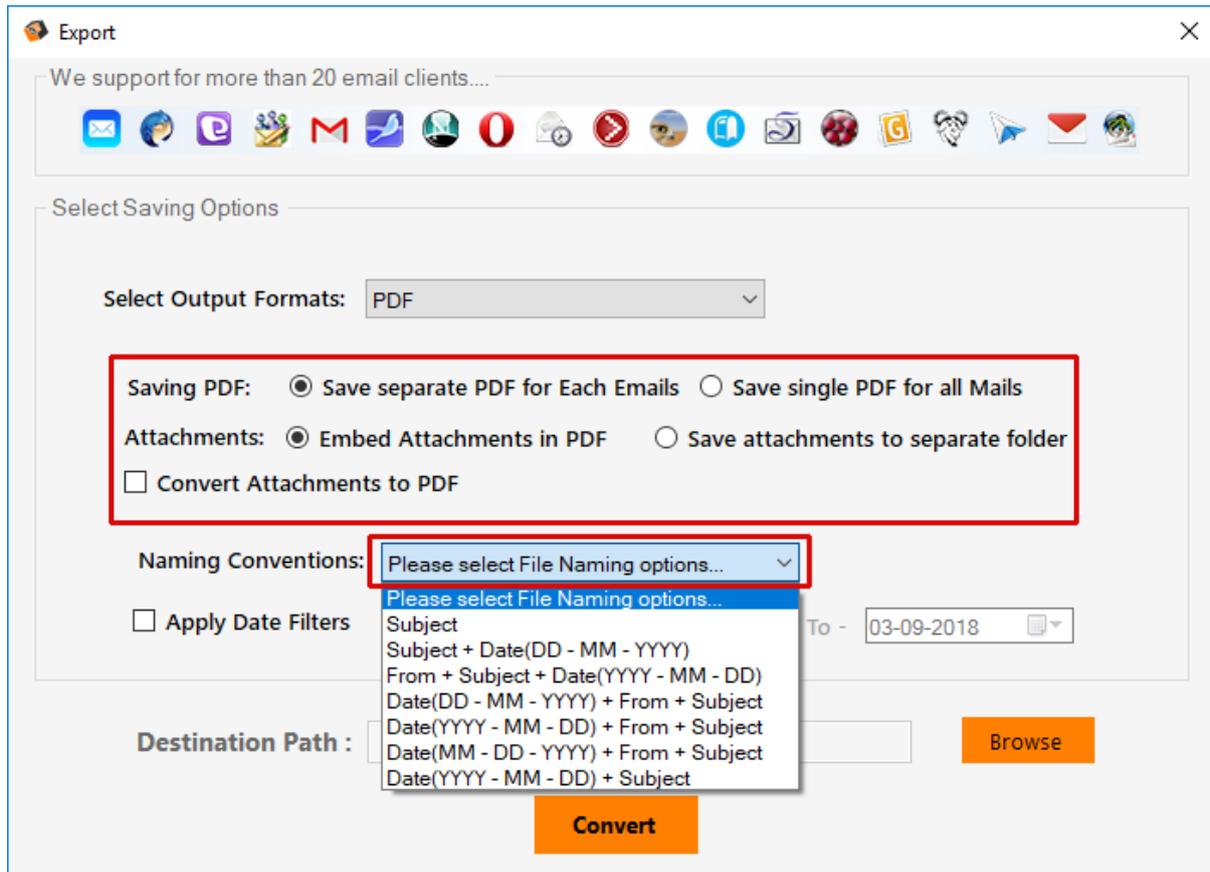


Note: Lotus Notes must be properly configured on your machine before using the software.

For PDF Format –

If you choose PDF format for conversion of MBOX files and click on start button, then open a new window with following multiple options:

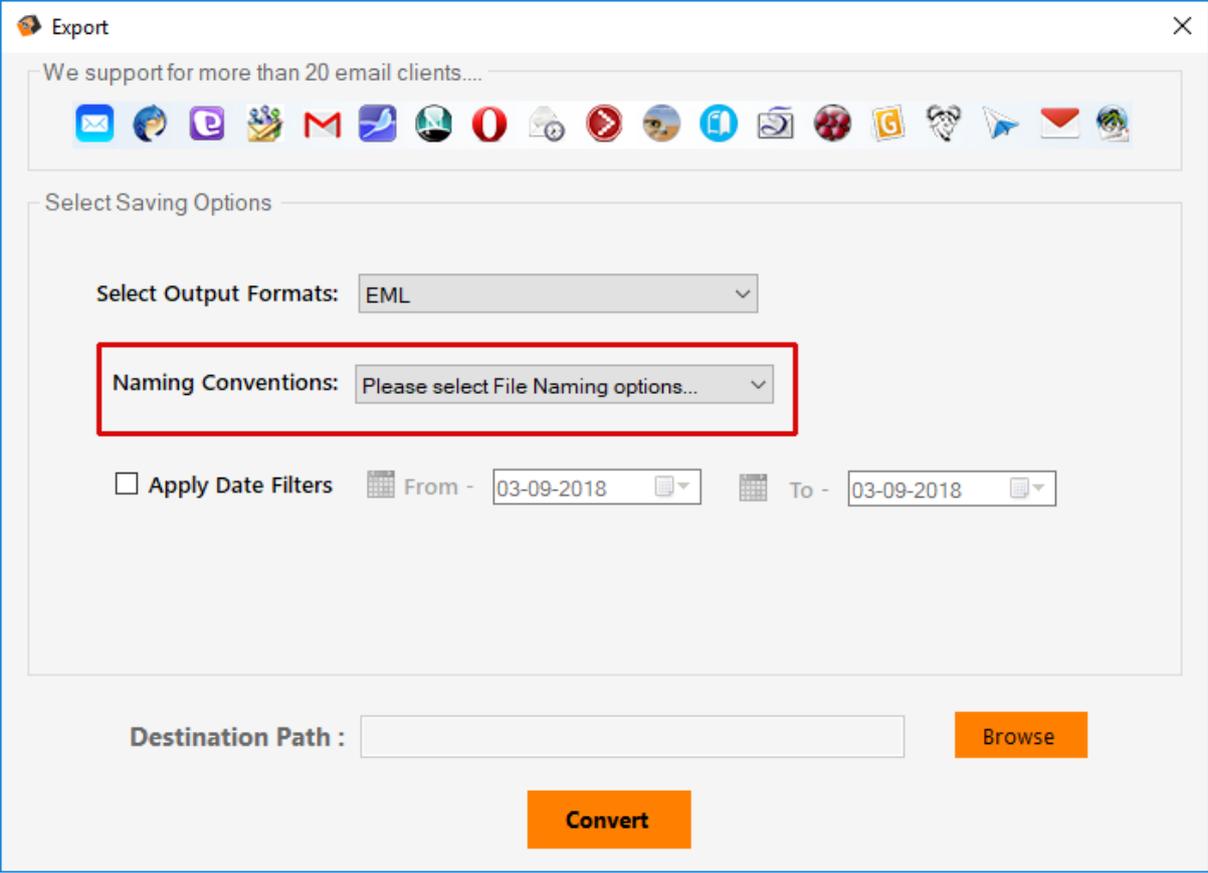
- **Saving PDF** – This option allows you to save separate PDF files for each MBOX email or save single PDF file for all MBOX emails.
- **Attachments** – In this option, the software provides two options to save Attachments in PDF 1. Embedded Attachments in PDF file and 2. Save Attachments in separated folder.
- **File Naming Options** – Select any one option to save MBOX files, which is suitable to fulfil your requirement



For EML, EMLX, MSG, DOC, MHT, HTML, XPS, RTF & Zimbra Format –

After clicking on Start button for MBOX to MSG, EML, EMLX, DOC, HTML, MHT, RTF, XPS & Zimbra conversion, and then a new Window will automatically open, that gives two options to save MBOX files:

- **File Naming Options** – Multiple file naming options are available in this option, so you can choose any one option, then click on OK button.



Export

We support for more than 20 email clients....

Select Saving Options

Select Output Formats: EML

Naming Conventions: Please select File Naming options...

Apply Date Filters

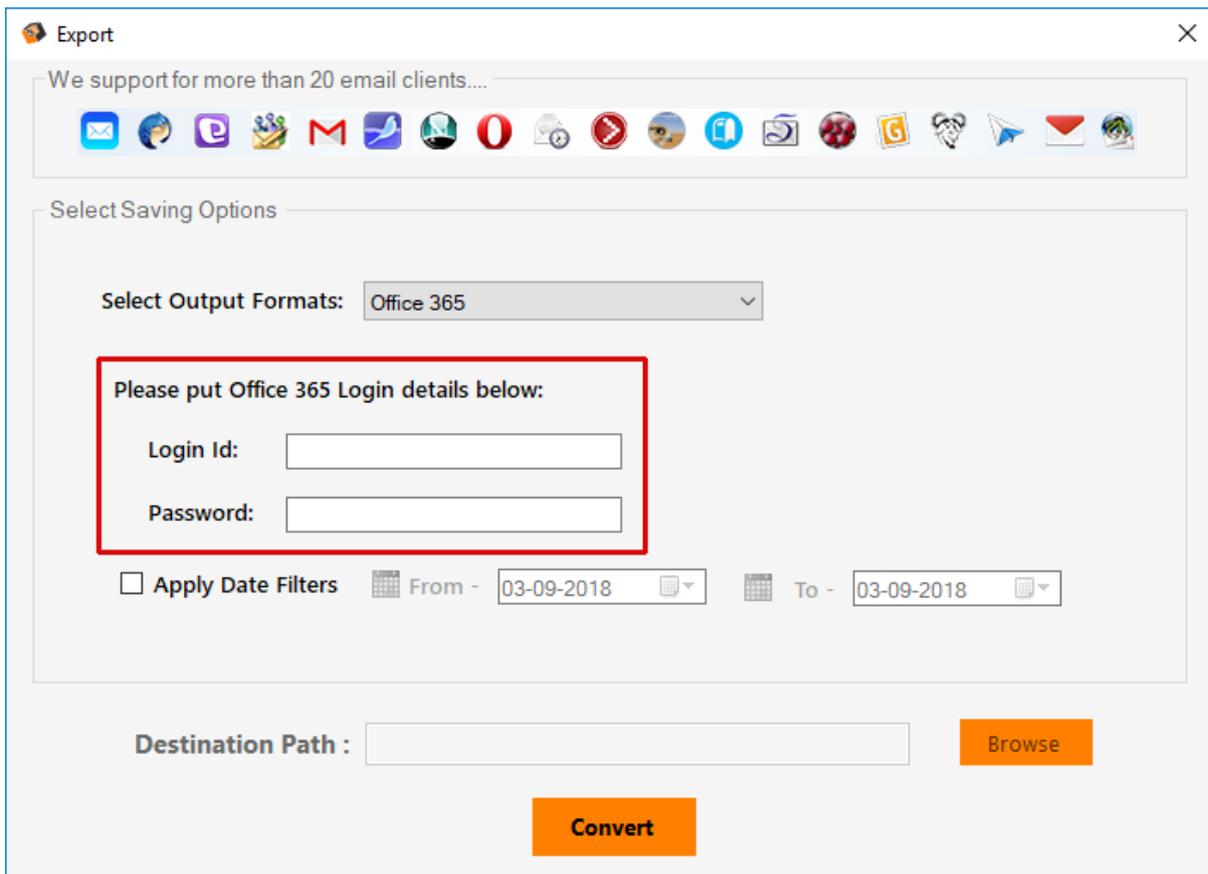
From - 03-09-2018 To - 03-09-2018

Destination Path : **Browse**

Convert

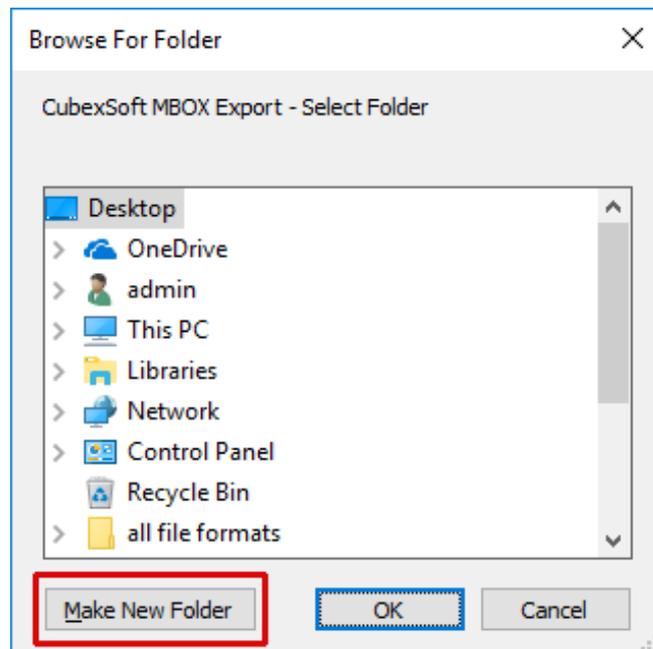
For Office 365 File Format –

If you select Office 365 option as output to export MBOX files, then make sure to have credentials of Office 365 in hand. The tool will ask to fill or enter the login credentials and file naming options and then automatically convert and send all the output converted file in Office 365 cloud database.



The screenshot shows the 'Export' window of the MBOX Export Tool. At the top, it says 'We support for more than 20 email clients...' followed by a row of icons for various email providers. Below this is the 'Select Saving Options' section. A dropdown menu for 'Select Output Formats' is set to 'Office 365'. A red box highlights the 'Please put Office 365 Login details below:' section, which contains two input fields: 'Login Id:' and 'Password:'. Below these fields are date filter options: 'Apply Date Filters' (unchecked), 'From - 03-09-2018', and 'To - 03-09-2018'. At the bottom, there is a 'Destination Path' input field with a 'Browse' button, and a large orange 'Convert' button.

After choosing the desired options, click on Browse button and choose saving location where you want to save converted files. You can choose the existing folder or create a new folder to save the output files.



After that click on Convert button to start the process and then the software will show conversion progress status during the process.



Current File : abc 3.mbox

Current Folder : abc 3

Item Count : 43

Time Left : 4 Secs Time Consumed : 00:00:01



Start

Pause

Stop

Then the Software will complete the conversion process within few minutes and after completion, a message Window will appear showing Successful conversion.

